

PHOTOGRAPHER AND VIDEOGRAPHER POLICIES

Photographs are a wonderful way to remember your visit to Rotary Botanical Gardens. We encourage visitors to take casual photographs for their own personal use. While the Photography Guidelines outlined here are intended for all guests, a permit is necessary only for those who wish to use the Gardens' as the background for *posed photography*. This would include but is not limited to wedding, family, engagement, senior photos, quinceanera and the like.

We encourage you to post your photos or videos on our Facebook page. We would love for you to share your experience with us.

Wedding ceremonies, receptions or other special occasions scheduled at the Gardens are welcome to take their photographs during their rental time at no additional fee. As always, the Photography Guidelines apply. The photographer does not need to be a professional. It is the responsibility of the photographer or videographer to apply for and obtain a permit. If you are unsure of whether or not a photographer's fee applies to you, please consider:

1. Did you bring people to Rotary Botanical Gardens to be photographed?
2. Are you here for the purpose of taking photographs of the people in your group?
3. Are you using Rotary Botanical Gardens as the backdrop for your photographs of people?
4. Are you or the people to be photographed, wearing special attire or coordinated attire for photographs?

If you have answered yes to any of these questions, then a photographer's permit applies to you and your guests.

To ensure a positive experience for you while maintaining a pleasant experience for our many visitors, please wear your lanyard badge at all times while in the Gardens and be aware of the following guidelines:

General Information

All Gardens areas will be available if not previously engaged, however, use of the Gardens for photography is open to the public and as a public facility, privacy for your photo sessions cannot be guaranteed. Areas of the Gardens cannot be reserved for the exclusive use of photography by any group. Photos may only be taken during regular hours.

Definition

Posed photography includes but is not limited to wedding, family, engagement, graduation, senior photos, bar and bat mitzvahs, birth announcements, holiday photos, etc.

Changing Rooms

Changing rooms, storage rooms and dressing rooms are not provided by Rotary Botanical Gardens for any photo session, nor would a rental fee for the use of any such rooms or areas be included in the cost of a photographer's fee.

Permit Fee

A Photographer/Videographer session permit is \$25 and includes admission for the photographer only. Assistants to the photographer, stylists, etc., will each be charged regular admission. Multiple clients/sessions that are scheduled to run consecutively will each be assessed a separate session fee and carry all other applicable charges.



Registration and Sign In

All photographers and videographers will need to sign in and out and record the total number of persons for whom admissions were paid, at the Garden Cottage Gallery. You will be required to leave your driver's license there, where it will be secured until the end of your visit. A badge will be provided for you to wear so that you can be easily and quickly identified as a registered photographer/videographer. It will be necessary for you to wear your badge at all times while you're in the Gardens.

Reservations

Reservations are not required.

Decorations, Props and Equipment

All decorations and props must first be approved by Rotary Botanical Gardens. Because of the nature of the facilities, no birdseed, rice, artificial flower petals, glitter or confetti may be used or thrown in the Gardens.

Safety and Security

- To ensure a safe and pleasant experience, pathways and grassy areas must remain clear and free of obstructions. Stringing of wires, ropes, strings, cords, ribbons, signs or poles from plantings or trees is likewise prohibited.
- Standing in fountains and/or pools by either the photographer or the subject(s), is not permitted.
- Standing or posing within any display area is not permitted.
- Appropriate behavior and attire while in the public Gardens is necessary at all times. Beach attire for example, while appropriate for the beach, is not suitable for the Gardens.
- In compliance with City Ordinance, carrying-in of alcoholic beverages is strictly prohibited in all areas of the Gardens. Please assist us by reminding your clients prior to their arrival at the Gardens.
- Due to the delicate nature of the plantings, smoking is prohibited in all areas of Rotary Botanical Gardens, including the restrooms
- Young children must be supervised at all times both in the gardens and near the water, to ensure their safety.
- No refunds will be made due to inclement weather.
- Rotary Botanical Gardens is not responsible for loss, theft or damage of any personal property. Valuables should be secured by guests.

Name of Studio/Photographer: _____

Address (Number, City, St., Zip) _____

Contact Name: _____ Contact Email: _____

Contact Phone: _____ Website Address: _____

I have read and understand the PHOTOGRAPHER AND VIDEOGRAPHER POLICIES of Rotary Botanical Gardens and agree to abide by this policy.

Photographer/Videographer Signature

Date